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| **This form is for INSTRUCTIONS ONLY. Please download the electronic version of the “Proposal Form” found on the web site (**[**www.ncims.org**](http://www.ncims.org)**) to use to submit your Proposal. If you have problems, contact us at** [**NCIMS.Bordson@gmail.com**](mailto:ltownsend@ncims.org) **and we can e-mail you the Proposal Form.** | | | | | | | | | | | | | | | | |
| 37th NATIONAL CONFERENCE ON INTERSTATE MILK SHIPMENTS | | | | | | | | | | | | Proposal #: | | |  | |
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| COUNCIL ACTION | | | | | | | |  | | |  | | |  | | |
| FINAL ACTION | | | | | | | |  | | |  | | |  | | |
| Submit ONLY ONE proposal per file saved. Identify your proposal(s) by naming the file with your last name. If you submit multiple proposals, add the number after your name, i.e., Smith1, Smith2, etc. **The deadline for RECEIPT of Proposals by *e-mail, or USB flash drive,* is February 1, 2019 (11:59 PM EST). Typed Proposals will not be accepted.**  Note: As you type, the entry area will automatically expand. Use as much space as needed in each section. Please do not type in the shaded areas. Arrows (►) indicate where text should be entered. Please be as specific as possible when completing the Proposal to assist the Program Committee in assigning your Proposal to the proper Council. | | | | | | | | | | | | | | | | |
| **A. Summary of Proposal** | | | | | | | | | | | | | | | | |
| Provide a brief, one or two sentence description of your proposal. PLEASE DO NOT USE TRACK CHANGES FUNCTION or AUTO EDITING SOFTWARE FEATURES.  ► | | | | | | | | | | | | | | | | |
| **B. Reason for the Submission and**  **Public Health Significance and/or Rationale Supporting the Submission** | | | | | | | | | | | | | | | | |
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| **C. Proposed Solution** | | | | | | | | | | | | | | | | |
| Changes to be made on page(s): | | | | | | | ► | | | | | of the (X - one of the following): | | | | |
| ► | 2017 PMO | | | | | ► | | | 2017 EML | | | | | | | |
| ► | 2017 MMSR | | | | | ► | | | 2400 Forms | | | | | | | |
| ► | 2017 Procedures | | | | | ► | | | 2017 Constitution and Bylaws | | | | | | | |
| Copy section of document to be changed. Strike out text to be deleted and underline text to be added.  ► | | | | | | | | | | | | | | | | |
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| Send by e-mail as  a file attachment to: [cfrye@idfa.org](mailto:cfrye@idfa.org)  OR  Mail USB flash drive to: Cary Frye  NCIMS Program Committee Chair  International Dairy Foods Association  1250 “H” Street, NW – Suite 900  Washington, DC 20005  Telephone: (202) 220-3543 |