**December 2018 Quarter 4 Update on NCIMS Tech Committee Subgroup on AMIs**

The NCIMS Technical Engineering and Review Committee subgroup on AMIs conducted 4 conference calls in the 4th quarter. The subcommittee conferenced on 18 total calls in 2018.

Major items addressed:

* May remove most information in the current Appendix Q – all language needed can be integrated into Section 7 or Appendix H, EXCEPT to possibly keep Appendix Q as a repository for the language addressing requirements for AMI computerized systems
* Discussed outstanding M-Is and how to incorporate
* Determined that any subcommittee member also on 3-A Sanitary Standards Work Group 9 will need to cross-reference between the two documents being developed/revised
* Agreed to start on draft proposal to present for 2019 NCIMS
* Offered that group review the PMO AMI changes at least one more time, and insure that all language needed for computer systems used in AMIs is included in Appendix H

Chair Chris Hylkema has issued the draft proposal language for group to review and requests that if there are any outstanding issues, they need to be brought forth.

Notes respectfully submitted by Helen Piotter – Vice Chair 12-18-2018